

HOPE COMMUNITY CHRISTIAN ACADEMY
SERVING CHRIST, EDUCATING CHILDREN, EMPOWERING FAMILIES

School Board Meeting - February 14th, 2023 5:40 PM

Attendance-

Toby Roderick

Tia Swanemyr

Stacey Puls

Yvonne Chapman

Aaron Hamstra

Maggie Reed

Jamie Halls

Jeremiah Aukerman

Richard Westbrook

ZOOM- Tisher, Misti Witt, Lorrena Duran, Jamie Taylor, Chelsea Schlabach

Call to order- 548PM

Opening Prayer- Toby Roderick

1. Approval of agenda- Aaron motions to approve the agenda as presented. Stacey seconds. All in favor. Motion Passes
2. Public Comment- This is a time for non-board members to share their thoughts and concerns. It will be left to the discretion of the board whether or not public comments will be addressed at the time they are presented.
 - a. Misti Witt - What happens if we don't have a home for the school? Do families get a refund for their enrollment fees? Will discuss later in meeting Item 11/b&c.
3. January Minutes- Richard motions to approve as adjusted. Aaron seconds. no discussion. All in favor.
4. Treasurer's report-
 - a. Current Bank Balance: \$438,974.18, last year it was around \$197,000.00 trending upward, there is some new activity in building funds with both

incoming donations and spending some money. Concert Fundraiser is going to fluctuate with getting everything going. Currently at around \$31,000 for fundraising income and the concert will hopefully help us exceed our fundraising goal of \$60,000.

Maggie to motions to approve the treasures report as presented. Stacey seconds. No discussion. All in favor. Motion Passes.

5. Team Lead Update

a. Jamie Halls- Lead for Staff Appreciation Team- Provides staff with meals during conferences, in December they made a Christmas basket for all staff and in May will have a week of things for the teachers during Teacher Appreciation Week. They will provide snacks and drinks for the meeting and in service this Thursday.

i. Jamie expresses her concern as a team lead it is getting a little more difficult to get all parents involved and to get them to fulfill their team requirements. She expressed she wants HCCA to stay a smaller school, and to be sure the parent involvement is a priority. It was a suggestion that maybe set up an eval process for teams, to hold everyone accountable. There is a \$250 deposit that will be forfeited if the duties are not fulfilled.

b. Donya White- Lead for HST Hospitality and Support Team- Coffee Tuesday was today, and will have Coffee Thursday next month, March 16th. They are making a networking board for families, including businesses and one for the kids to sell their things too.

6. Presentation by Mr. Hill - Dean Hill is wanting to partner with us in any way we may need. And offer his services for no cost to help us.

a. Mr Hill has a vision for a Christian School, it is a possibility to partner with Pine Valley Church, to build a HCCA location.

7. Fundraiser Team Update

a. Donations are coming in for the Concert. There will be a walk through on Friday night, could possibly set up starting Wednesday. There are 7 platinum sponsors, 6 vip sponsors, 8 friends of HCCA sponsors. Ticket sales are going well. February 25th there will be a few locations set up to sell tickets. The board is not in agreement with dinner only tickets this close to the date. 200 tickets have already been sold.

b. Budget- The fundraising team requests \$30,000 for other expenses. This would include the casino cost, food, gun purchases, and other large auction

items. To get our funding for the concert/fundraiser within normal spending limits, we need to add \$30,000.00. **Richard motions to add \$30,000 to fundraiser expenses, Aaron seconds. No discussion. All in favor.**

8. Building update

- a. Elhi Status- the town presented an offer that was accepted by ISD of \$1.1 to purchase the ELHI building and properties, there will be 3 equal installments with the first installment being July 2023. Legal teams are now involved to finalize the contract. Formal vote will be in March at ISD meeting. Town will take over possession on July 1st, but cannot tear it down until paid in full. Negotiate directly with the town to discuss the lease and not being under Elhi. We need to work together with Elhi but need to be on the same page with numbers. We need to be transparent with the town and let them see how much HCCA has subsidized Elhi. We will ask how much the town is wanting for rent before starting negotiation on what we will pay.
- b. IKAV Status- There is a scheduled meeting on Feb 16th, they have the LOI ready to present at that meeting. Jeremiah should hear from them soon. If the IKAV building is willing to work with us on our offer within reasonable means, we will move to IKAV.
- c. CR 319 Status- we need a draftsman or engineer to create a site plan for the county. Melissa Lee and Deb Ireland were going to check with Lee Petty. If no response by the end of the week request quotes to have Tom Au with pinnacle survey get a cost.
- d. Bayfield Status- Lot north of Pine Valley Church, next step would be to set up meeting with Pastor Scott and Mr. Hill to discuss further.

9. Yvonne

- a. Ascent video viewing- add landing page and QR code for how to donate.
- b. Herzog Foundation - Donor Bootcamp is 27th-30th Yvonne had registered and has asked Tia or Ms. Jen if they would attend with her. They would need travel expenses covered, which would be rental car and hotel.
Aaron makes a motion to authorize the Herzog attendees to spend what is reasonable for travel expenses including rental car and hotel, Maggie seconds. No discussion. All in favor. Motion passes.
- c. Staff Policy Handbook- vacation and sick leave. Teachers currently have 3 sick days and 3 vacation days, for 2 days a week teachers and 4 sick days and 4 vacation days, 8 total for 3 days a week. The policy is written as no rollover. Suggestion would be to combine them, or create a sick bank. Policy needs to be updated in time to put in the staff handbook for next school year. Yvonne will start with feedback from staff. The board requests, how many staff have gone over, and how many days they have gone over?

10. Graduation Committee

- a. Tia has met with the 8th graders and has started gathering information and people to help. Maggie, Ms Jen, and Ms. Kate. The students have requested specific desserts, the ceremony be invitation only, and a middle school only dance with Oscar Coscio as the DJ.

11. Policy Updates

- a. Stacey and Yvonne are going to meet to gather more policies that need to be adjusted and bring suggested changes to the next meeting.
- b. Verbiage/disclaimer for Tuition increase- Yvonne has made the announcement to the families of the new tuition rates of \$2000, for 3 days a week and \$1500 for 2 days a week. The board has agreed to increase tuition on an annual basis, the amount/percentage has not been confirmed yet. Toby is going to create the verbiage to present at the March meeting.
- c. Policy/procedure for waiting list- Have a nonrefundable fee that is submitted with the application to be put on the waiting list. All families will go through an interview process. If a family is interested they are to fill out the application and pay the fee. The fee will roll over to the next year, if they wish to stay on the list. Come enrollment time if they have done the interview and there is no room for the class they will be offered their money back, if they change their mind then it is non refundable. This will be true for current families as well. Tia will create a policy to be presented at the March board meeting.
- d. Statement of Faith- Yvonne will email some examples she has found. The board needs to make the necessary edits to be presented at the next meeting.

12. Other Business

- a. Teacher appreciation dinner
 - i. Spring Creek Hall on April 22nd

13. Things to Pray about

- a. Our Staff
- b. Our government
- c. Our future home
- d. Our local Churches
- e. Unity
- f. Health of our families and community

14. Closing prayer- Richard

Adjournment of regularly scheduled meeting 845 PM
executive session immediately following.

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