

HOPE COMMUNITY CHRISTIAN ACADEMY
SERVING CHRIST, EDUCATING CHILDREN, EMPOWERING FAMILIES

School Board Meeting - March 14th, 2023 5:45 PM

Attendance-

Richard Westbrook
Dorothy Williams
Aaron Hamstra
Tia Swanemyr
Stacey Puls
Yvonne Chapman
Becky Connell
Tandy Nossaman
Jeremiah Aukerman
Cam Formby
Kayla Patterson
Dean Hill
Misti Witt

ZOOM-

Toby Roderick
Maggie Reed
Hilary Pargin
Jennifer Brann
Iphone
9707591969
Jamie
Alexis neil
Megan Hronich
Bailey Kysar
Erin
Tisher

Call to order- 551PM

Opening Prayer- Richard Westbrook

1. Approval of agenda- Richard motions to approve the agenda as presented. Stacey seconds. All in favor. Motion passes.
2. Public Comment- This is a time for non-board members to share their thoughts and concerns. It will be left to the discretion of the board whether or not public comments will be addressed at the time they are presented.
 - a. Cam Formby- Parent
Presented that her daughter has been having health issues and wants us to look into the water and air quality testing. Will discuss later in meeting Item 7h.

- b. Haylee Fleck and Becky Connell spoke directly to the board to notify all members that they both will not be returning next year. Yvonne suggested for the board to do exit interviews with the staff leaving.
3. February Minutes- Richard motions to accept minutes as presented. Aaron seconds. No discussion. All in favor. Motion passes.
4. Treasurer's report- Current Bank balance is \$525,338.74 compared to \$221K last year. Total for the Spring fundraiser will be discussed in Item 6. Our Goal for Fundraising is \$60,000 for the year.
Dorothy motions to approve the treasure's report. Richard seconds. All in favor. Motion passes.
5. Team Lead Update- None
6. Spring Fundraiser Recap- Yvonne stated that it was an awesome turn out and amazing event. Lots of people attend from all over. Got contact information for those who were not local and any new faces. We will be sure to send them Thank you cards.
 - a. \$53,000 was budgeted for expenses for the fundraiser. Expenses came in at \$52,000, there is an advertising invoice still out but it is less than \$1000. Revenue came in at ~\$78,000. We sold out dinner tickets/tables. The live auction was good. We still have another \$6000 coming in. \$5229.00 was raised for Cayson through the Pie auctions. We covered our cost of \$53,000 in table sales, so all money made that night was profit. There were 197 concert only ticket sales.
The Fundraising Team said it's not too early to think about next year. They will get a meeting set up with the casino to look at future events and possible dates. Everyone seems to like the first weekend in March.
7. New Business
 - a. Statement of Faith - statement to be added
 - i. Suggested to add " God beautifully and wonderfully created each person as either male or female, according to his likeness. God created the institution of marriage as a union between man and woman." Richard motions to accept as written and placed on the Statement of Faith. Dorothy Seconds. Richard- yes, Tia- yes, Aaron-yes, Dorothy- yes, Stacey- yes, Maggie- yes. All in Favor Unanimous approval.

- b. Graduation Date change- May 18th 5PM will be the new date and time, Location- At HCCA. Meal potluck style and desserts for attendees. Middle school and family dance to follow.
- c. Accounting- Misti and Hilary are both stepping down. Misti is willing to stay on through the beginning of the school year to help with transition. Yvonne suggested that we put out the job position, to our families, to see what else or who else may be a fit for the job.
Discussion-Misti has put in over 100 hours so far and the year is not over yet. The differences between Contract labor vs salary were discussed. Yvonne, Misti and Hilary will put together a list of items to generate a job description. **Yvonne will email the board with a description before the opening will be posted.**
It is possible to use classreach for payments, Yvonne will look into that. The budget has a cushion and money allocated for accounting. Misiti thinks 2 full days a week would be sufficient to get all the tasks completed. **Yvonne will send a separate email with all job postings and include information in the weekly emails.**
Aaron makes a motion to post an accounting job opening and for Yvonne to email out to families including available positions and job description. Stacey seconds. No discussion. All in favor. Motion passes.
- d. Survey results. The board reviewed survey results and will come back to discussion at the next meeting.
- e. Staff appreciation dinner- Appreciation dinner is scheduled for April 22nd 530PM with Dinner Served at 6PM. Maggie will send out a reminder/invite. Tobey will do meat- Board will discuss sides, desserts and gifts ect.
- f. Bylaw amendment- The board has scheduled a meeting for Monday March 27th at 545 to amend the bylaws.
- g. Website- The updated website is up. Ms Jen is working on getting the Accent video up on the website as well as on social media and on a youtube account. Tandy noticed the older logo was used recently and wanted to be sure the new logo would be added to the website.
- h. Air and water quality - The last time the water was tested in the building was in 2009. We could invest in water coolers for drinking water. We can take water samples to Green Analytical, in Durango for metal testing. Air testing can be done by David Pace. Jeremiah Aukerman also knows a building inspector (Sean Ostrander) who does this service.
- i. The suggestion to test the air for mold and water for impurities. Yvonne will reach out to David Pace for mold and air quality testing. It was mentioned there are tests at home depot that can be sent off

too. Tobey will look at Horizon Environmental, to see what testing they offer. Jeremiah has offered to do the water testing. The board wanted this to be completed before students return from spring break.

8. Building update

- a. Bayfield- Tia has requested to move forward with the Bayfield location. **Stacey makes a motion to start moving forward with the Bayfield location. Aaron seconds. No discussion. All in favor. Motion passes.**
Pine Valley Church is very welcome to have us there. Jeremiah is going to reach out to Pastor Scott and Dean Hill to let them know the direction we are going. Discussion- Possibly deed the land to us for financing and split the cost to get utilities to property. The cost for metal buildings is \$20 to \$30/ sq ft. not including concrete.
- b. CR319- Tia asked how the board feels about continuing with DHM. They can provide all services regarding planning and dealing with the county all the way to engineering. Tia also has another gentleman from our school group who does the county consulting and his services would be free. **Aaron motions to disconnect the relationship with Naomi Reiss. Dorothy seconds. All in favor. Motion passes.**
- c. Modulars- Animas High School has just built their forever home up at Fort Lewis. They are willing to give us the modular buildings if we can figure out transport and disassemble and reassemble them. Tia, Stacey and Jeremiah Aukerman plan to stop by tomorrow to see if they would work for HOPE and to see the current condition of them.

9. Yvonne

- a. Sick leave proposal- not many people have gone over the limit. Doesn't feel that anyone is abusing the policy but some are close to going over. The board suggests that Yvonne take the sink bank idea to staff. To see how the staff feels about it. Will add to April agenda.
- b. Staffing for 2023-24 Ms. Haylee(3), Ms. Becky(5) and Ms. Brittney(Pre-K) will be leaving after the school year. Ms. Mary and Ms. Brittney have been working side by side and Ms. Mary is willing to take on more of the lead role and take the appropriate courses to get director qualified. Ms. Haylee and Ms. Becky are leaving for other job opportunities that have better pay/benefits.
- c. Enrollment for 2023-24 The classes are at capacity for Pre K, Kindergarten, and 4th Grade. There is some room for incoming 1st and 2nd, 3rd, 5th, 6th, 7th and 8th.
Yvonne has a suggestion to maybe have a Monday Wednesday schedule, in addition to our Tuesday/Thursday schedule, to better utilize our space.

Some board members feel that a Monday/Wednesday track would maybe feel isolated. We pay for 7 days worth of utilities and rent but only are utilizing the space 2 or 3 days /week.

10. Policy Updates

- a. Stacey - Stacey and Yvonne are going line by line and looking at old policy, and changing and updating things that are wrong.
- b. Verbiage/disclaimer for Tuition increase sent out to families by email.
- c. Policy/procedure for waiting list **Aaron motions to approve waiting list policy with approved changes. Richard seconds. No discussion. All in favor.**

HCCA Waiting List: as approved 3/14/2023

- a. A registration fee is required with the application to be put on the waiting list.
 - i. If there is a spot in a requested grade, then the family will proceed with the interview process.
 1. If the school decides the family/student is not a good fit for the school, the fee is non-refundable.
 2. Should the family change their mind following the interview or for any reason after submitting the application, the fee is non-refundable.
 - ii. If there is no space available, no interview will take place and the fee will roll over to the next year to hold their spot on the waiting list.
 1. If they do not wish to stay on the list due to no space in the desired class, they will be offered a refund.

- d. Statement of Faith meeting scheduled for Monday March 27th at 545

11. Dorothy- Report on ICL activities- sewing class on fridays, bring your own sewing machine. Friday the 24th night sky viewing with a telescope. Story time on wednesdays.

12. Other Business

- a. Letter to be sent out to families about upcoming available board seats.

7. Things to Pray about

- a. Our Staff
- b. Our government
- c. Our future home
- d. Our local Churches
- e. Unity
- f. Health of our families and community

8. Closing prayer Aaron

9. Adjourned 937 PM

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