

HOPE COMMUNITY CHRISTIAN ACADEMY  
SERVING CHRIST, EDUCATING CHILDREN, EMPOWERING FAMILIES

School Board Meeting Agenda- October 11th, 2022 5:00 PM

Attendance

Aaron Hamstra

Stacey Puls

Tia Swanemyr

Toby Roderick

Maggie reed

Richard Westrbook

Yvonne Chapman

Jennifer Brann

Amos Lee

Jeremiah Aukerman

Becky Connell

Andrew Trujillo

Kate Willyard

Brook Lee

TandyNossaman

Ezra Lee

Jd Duran

Lorena Duran

Brittney Avery

Trent Meshew

— Misti Witt-Erin Saffer-Tishers- Jamie Halls- via zoom- Naomi and Noah for building conversation

**Called to order-** Toby at 5:05 pm

**Opening Prayer** - Richard westbrook

1. Approval of agenda- **Stacey motions to approve the agenda as presented. Richards seconds, All in favor. Motion passes.**
2. Public Comment-
  - a. Duran Family- Introduces themselves and presents a verbal petition to accept their daughter to 3rd grade, who is on the waiting list.
3. September Minutes- **Tia motions to approve , Aaron seconds. All in favor. Motion passes**
4. Treasurer's report-

Current Bank Balance: \$374,211.54

Added about \$54K from month prior in funds from the district and gap fee funds. Budget is going as usual spending

We have received a building donation of \$3,000. It is now in the Building fund account.

**Maggie motions to approve treasurer's report, Richard seconds, all in favor, motion passes.**

5. Parent Team Report - Brook Lee SSA-

- a. Veterans breakfast is being planned and moving forward, church location is confirmed, new students are preparing boards, hoping to be under budget for expenses. Adding two songs to the program. Students auditions are October 25th for a prayer, national anthem, and/or patriotic song.
- b. Spring all school activity will be cleaning cemeteries.

6. Yvonne Update

- a. Accounting team- Betsy Simons has done payroll for \$90/month and wants to close our account at year end 2022. Misti is willing to take on our payroll. Misti is currently using QB online but to add basic payroll \$100/month. The alternative is a spreadsheet but down side is only Misti and Hilary would know how to do it. Misti volunteered for her accounting time as it is her school team and wants to help serve our school. Accounting compensation is budgeted for \$9540 if needed. New Payroll time may need compensation. Becky Connell- quick soup has discounts for non profits for qb, looking for possible discounts for QB- Misti will meet with Betsy to get things moved over to us doing it in house.
- b. Supplemental Insurance Option- similar to Aflac- supplemental life insurance sales person. Make the information available to staff if they want to contact.
- c. Policy Discussion- Al's policy book and handbook are overlapping and needing some small changes- Stacey will work with Yvonne on updating policy manuals as well as looking more at admin/staff policy additions. This is due at the December board meeting.
- d. Staff In-Service day recap 30th,  $\frac{1}{2}$  day on curriculum tracking,  $\frac{1}{2}$  Officer Perez did training on security for building. Staff will be doing some lock down drills- There was a question on how this would be communicated to parents and students. Maggie questioned if younger students would be okay with drills or will it instill fear. Going to pass by teachers and staff first to see what and if students would be prepared. With the I love you foundation there are Different levels of drills, as well as age appropriate language for students. Local law enforcement is aware of the language used by this

foundation, to better serve the schools. A "Hold" may be someone threw-up in the hallway and we need everyone to stay in the classrooms. A "Secure" may be that there is a stranger around, and need to lock the doors.

- e. Vacation time- Yvonne taking vacation next week will be gone from October 19-28. She has coverage for chapel, other staff stepping in to help cover needs as well.

- 7. Building update- On behalf of the Building committee, Tia suggests starting a capital campaign for building funds.

**Aaron motions to establish a building campaign fund to be run by the building committee. Maggie seconds**

Discussion- Yvonne states there is a fundraiser and silent auction on Saturday October 15th at the Allison church. All proceeds from the silent auction will go to the HCCA building fund. **All in favor, motion passes.**

- a. Needing for Capital Campaign- A NAME- Advertising- letter writing- pamphlets- website- solicit churches (Misti Witt has a list of churches and contacts.) Possible Conceptual drawing of school to include information to possible donors.
  - b. A matching donation/ fundraising idea was suggested.
- 8. Building Committee-Tia briefly explains her knowledge of the county process. Naomi Reiss - Consultant via Zoom- will explain further. Currently have 3 properties donated. Tia has spoken with Naomi about 2. There is now discussion of a 4th possible option for a build location but would be a leased ground not donated and could not be bought by the school. All donated properties would need subdivided/boundary adjusted. All three donated properties are in the Ignacio School district, the build location with a lease is in Bayfield.
    - a. Ezra said that a parcel number is needed for pre-application process to move forward- it may be possible simultaneously apply for boundary adjustment of property
    - b. There is not a definite answer on if we can renew our lease come June 2023 for another term. How do we approach the district? Should we have the town speak on our behalf to the district? It is made mention to team up with ELHI.
    - c. Jeremiah Aukerman teaming with Ms Becky are willing to connect with the Elhi board and tenants collectively to discuss how to approach the ISD board to ask to extend lease, this would be to extend our time in our current building. Maybe if the town was willing to have the conversation to the district that the town does the maintenance and ELHI takes on the liability. Its needed to present that,we have a plan in motion but need more time to get our building complete. Becky let us know where elhi stands on the building and current tenants. And that they have discussed the future of

Elhi. Elhi does not know we are looking at other properties. We need to do whatever we need to do to extend our lease we have currently.

- d. It is a consideration to possibly purchase from the district if the town doesn't get moving on the process. The town has first right of refusal to the property and building. Remodeling may cost less than building new.
- e. IKAV buildings are still a possibility. Aaron, Jeremiah and Jerette Ireland will create a draft counter letter to be sent to IKAV for the lease of building A.
- f. Naomi Reiss- explains process
  1. Pre app- Can take minimum of 2 months to get appointment, before moving onto sketch plan
  2. Sketch plan conceptual- This will let us know if it is the right thing and compatible for the property. Will supply a list of everything required for the property from the county (Minimum 6 months)
  3. Preliminary plat- everything they are requiring, then can submit surveys and site plan and engineering. This *could* be in the works while sketch plan is still in process (minimum 6 months)
  4. Final Plat-Then build improvements this is before it can be operational. Still no building at this point with final plat approval. (minimum 1 month) At least +1 year before building a building ( more like 18-24 months before breaking ground on the building itself).
  5. For Donated properties ( HWY 151, J rd and CR 319) CR 319 is the best choice to move forward with.
  6. Tia explains that the building committee met with Pine Valley Foursquare Church in Bayfield this morning to meet with Pastor Scott. He presented us with the option to lease a small 3 acre section to the north of the church. There is room to the east for possible expansion, as well as room for outdoor play. There is room for a new parking area or can share parking with the church lot.
  7. Naomi then went into details about the potential at the Foursquare Church location. The property would take about 3-6months to Annex into Bayfield from La Plata County. From there meetings would need to be scheduled with the Town

board, Town Planner Ect. Minimal Road improvements would be needed for CR 501. Utilities would come from the entrance of Dove Ranch. Naomi said she liked this property better for the reasons of not having to go through the county which would be a quicker process, but the con would be that it is a lease with no intention to purchase the ground where the building would be built. Naomi asked if we have looked into being able to finance a building without owning the property. We need to check some boxes still before moving forward with either or any properties. Tia will follow up with Naomi when we have some more information and answers.

- g. IN Summary for the locations Foursquare (Bayfield CR 501) and CR 319 (Ignacio) are going to be our best options for our locations. Time frames are 2 yr for CR 319 and possibly sooner for Foursquare 501.
- h. A survey needs to be created to send to families regarding what families wants and needs are for our upcoming school year and future. Toby will get with Yvonne to create this survey for families. Building committee presentation will be pushed to TBD and will need information from surveys first.

*Prayer night for the building process on October 25th 6pm before the building committee meeting (630PM) in the chapel.*

- 9. Dorothy- Report on ICL activities- not available via zoom
- 10. Appointment of Tia as Secretary- Toby explains moving Tia to secretary and Stacey to a member at large. **Maggie appoints Tia as Secretary of the board. Aaron seconds. All in favor. motion passes.** Tia is the new secretary.
- 11. Other Business.
  - a. Any other Board Member concerns
    - i. Moving reenrollment to coincide with open enrollment with other districts. Yvonne said that our re enrollment is February 15th.
    - ii. Discussion about sending surveys to parents and staff about where our location may be, cost if losing funding, tuition increase, Accent coming in, who may send their children there. What demographic are

we looking at? How to add organic growth so we can add students.  
Toby will get with Yvonne for surveys.

- iii. Increases in tuition with cost of living. A \$ amount or a percentage per year. Maybe an increase every 3 years but not every year was suggested. It was also suggested that it states under the tuition amounts per year that increases will be done so parents have forewarning. Board will table tuition increases discussion.

#### 7. Things to Pray about

- a. Our government
- b. Our future home
- c. Unity
- d. Health of our families and community
- e. Dorothy
- f. Ignacio School board and Town Board

Closing prayer- Toby closing prayers

Adjourned 7:55pm- adjournment of regularly scheduled meeting;  
executive session immediately following adjournment